

COLLEGIAL PROCESS TIMELINES

Renewal of Probation	Tenure	Promotion	Salary Review
Article 14.5.9	Article 15.11.10	Article 16.6	Article 17.5.6
by May 31 , the department head or dean meets with the candidate	by May 31 , the department head or dean meets with the candidate	by May 31 , the department head or dean meets with the candidate	
		by June 15 , the candidate advises the department head or dean of the decision to seek promotion	
by June 30 , the department head or dean advises the candidate to provide information supporting the candidate's own case for renewal	by June 30 , the department head or dean advises the candidate to provide information supporting the candidate's own case for tenure	by June 30 , the department head or dean advises the candidate to provide information supporting the candidate's own case for promotion	by June 30 , the department head or dean advises the candidate to provide information supporting the candidate's own case
by August 1 , the candidate provides supporting information to the department head or dean	by August 1 , the candidate provides supporting information to the department head or dean	by August 1 , the candidate provides supporting information to the department head or dean	by September 1 , the candidate provides supporting information to the department head or dean
by October 7 , the Renewals and Tenure Committee considers all cases for renewal and transmits its recommendations to the College Review Committee or the University Review Committee	by October 7 , the Renewals and Tenure Committee considers all cases for tenure and submits its recommendations to the College Review Committee or the University Review Committee	by October 21 , the department committee considers all cases for promotion and submits its recommendations to the college	by November 30 , the department head or dean meets with each candidate to discuss the salary recommendation by November 30 , the department committee submits its recommendations to the college and informs the department of rankings, awards, and recommendations, and provides a rationale
by November 21 , the College Review Committee considers all cases for renewal and transmits its positive recommendations to the President for transmission to the Board, and its negative recommendations to the University Review Committee	by November 21 , the College Review Committee considers all cases for tenure and transmits its recommendations to the University Review Committee	by December 7 , the college committee considers all cases for promotion and submits its recommendations to the University Review Committee or to the President	by January 31 , the College Review Committee in departmentalized colleges considers all salary reviews, makes awards, submits recommendations to the President's Review Committee, informs employees of decisions, and submits its decisions to the President for the information of the Board
by January 31 , the University Review Committee considers all appeals and transmits its recommendations to the President for transmission to the Board	by January 31 , the University Review Committee considers all cases for tenure and transmits its positive recommendations to the President for transmission to the Board	by February 15 , the University Review Committee considers all cases for promotion and submits its positive recommendations to the President for transmission to the Board	by January 31 , the dean of non-departmentalized colleges meets with each candidate to discuss the salary recommendation by January 31 , the College Salary Committee considers all salary reviews, submits its recommendations to the President's Review Committee, informs employees of rankings, awards, and recommendations, and submits its decisions to the President for the information of the Board
by February 28 , the President advises the candidate of the Board's decision (except when the candidate's case is pending before the Renewals and Tenure Appeal Committee)	by February 28 , the President advises the candidate of the Board's decision (except when the candidate's case is pending before the Renewals and Tenure Appeal Committee)	by March 31 , the President advises the candidate of the Board's decision (except when the candidate's case is pending before the Renewals and Tenure Appeal Committee)	by February 28 , any employee wishing to appeal submits the appeal to the secretary of the President's Review Committee
by March 31 , the Renewals and Tenure Appeal Committee determines all cases before it and makes its recommendations to the President for transmission to the Board	by March 31 , the Renewals and Tenure Appeal Committee determines all cases before it and makes its recommendations to the President for transmission to the Board	by April 15 , the Promotions Appeal Committee considers all appeals and submits its positive recommendations to the President for transmission to the Board	by March 31 , the President's Review Committee considers all cases before it and submits its decision to the President for the information of the Board
* by April 30 , the President advises any candidate who has appealed to the Renewals and Tenure Appeal Committee of the Board's decision; if the decision is negative, the Chair of the Board provides the candidate with a statement of reasons for the negative decision	* by April 30 , the President advises any candidate who has appealed to the Renewals and Tenure Appeal Committee of the Board's decision; if the decision is negative, the Chair of the Board provides the candidate with a statement of reasons for the negative decision	by May 15 , the Board considers all cases for promotion and the President advises the candidate of the Board's decision	