

Obtaining Prescriptions For Extended Leaves

As per our contract with Sun Life, payments for any single purchase are limited to the cost of a supply that can reasonably be used in a 34 day period, or in the case of maintenance drugs, up to 100 days as order by a physician.

If you expect to be out of the country for longer than 3 months, an exception can be made for you to purchase more than the 100 day supply at a time.

Regardless of the prescription your doctor writes for you (i.e. they write a prescription to be filled for 6 months at a time), you are required to contact your benefits administrator **prior** to getting that prescription filled so that they can contact Sun Life and have the exception set up for you.

Drug extension requests can be sent to benefits@usask.ca at least two weeks prior to your departure date and need to include the following information:

Subject Line: Drug Extension Request

Name:

Member ID:

DIN (drug identification number):

Length required:

Date leaving the country:

You will be notified when the drug exception has been set up upon which you can then get your prescription filled for the extended leave. Please do not get your prescription filled until you receive this notification.

For those who may leave near the end of the year please be aware that you may hit the prescription drug coverage maximum. If any of the medications you purchased will be used in the new year and you are close to your drug maximum (\$5000/yr), please indicate this in your extension request and we will inform Sun Life to apply some of the prescription cost to the new maximum for the upcoming year. This will ensure full reimbursement of your claims.

Note: This exception is set up as a one-time transaction and will have an expiry date, usually the day you expect to leave the country. Once home, if you expect to leave again for another extended leave, another exception has to be made and you will be required to contact your benefits administrator again.